

# Regular Board Meeting Minutes

December 18, 2023

**Approved 1/8/2024**

President Zach Forcum called the Regular Meeting of the Steamboat II Metropolitan District to order at 6:03 pm. The meeting was held at the Steamboat II Metropolitan District office at 2851 Riverside Plaza unit 100, Steamboat Springs, CO. Members present were Rick Boyle-Vice President, Brad Setter-Vice President of Operations, Richard Sterling-Treasurer and Kelly Conway-Secretary. Also present were Chase Baker-District Manager, Jeremy Kline-Parks & Rec Supervisor and Michelle Belton, who recorded the meeting and transcribed the minutes. Michelle Carr, Brian Morse and Scott Cowman were also present.

## PRESENTATION OF MINUTES OF THE LAST MEETING

Mr. Boyle motioned to accept the minutes from November 13, 2023. Mr. Sterling seconded. Passed 3/0 with President Forcum voting.

## PUBLIC COMMENT

No comment.

## OATH OF OFFICE

Mr. Setter and Mrs. Conway were sworn into office for the Steamboat II Metropolitan District board.

Mr. Forcum motioned to elect Mr. Setter as vice president of operations and Mrs. Conway as Secretary. Mr. Boyle seconded. Passed 3/0 with President Forcum voting.

## ATTORNEY'S REPORT

Mr. Baker reported that he has been communicating with Mr. Tremaine regarding the issues at hand with Joe Duksa.

## MANAGER'S REPORT

### ❖ WATER AND SEWER

Water usage for November was 3.2 million gallons. Water loss is 18%. Mr. Baker is aware of a leak in Steamboat II on Blue Heron Drive and will call a leak detector to locate it.

Mrs. Belton reported that Governor Polis passed a bill that will change the District's assessed valuation and therefore the District will need to change it's currently approved budget. Because of the current passing of the bill, the date to certify the mill levy has been changed to January 10, 2024. We will need to move our January meeting so we can approve the edited 2024 budget in time to certify the mill levy. Board meeting will be moved to January 8, 2024.

Mr. Baker reported that he renewed the District's insurance policies for 2024.

The office lease is up and Mr. Baker is working with the property management company to get a new one signed.

Mr. Baker confirmed he has wrapped up matters with the State of Colorado. He will need to upload notice to public to the portal.

Michelle Carr inquired to the current Enforcement Order in place. She offered her help and resources to get it resolved. Mr. Baker said he appreciated the offer.

*Approved 4/0*

She also addressed the need to move the vault as the fire hydrants are not metered where the vault currently sits.

Scott Cowman said he receives the emails from the State of Colorado regarding the District's violations. He also offered his help to correct the issues. He also added that financial resources are available for infrastructure upgrades.

#### ❖ PARKS AND RECREATION

Mr. Kline stated that he purchased and installed new tracks for the mini excavator, so it is operational again.

The crew worked to repair the driveway on Blue Heron Dr for the winter. A more permanent repair can be scheduled in the summer.

Frank Case could not get the snowcat repaired so we will run it for now and hope it makes it through the winter and try to get him to get it repaired in the summer.

The snowmobile is used early season to groom and after its first use, the steering broke. Replacement parts have been ordered and the crew will repair it as soon as they can. The snowmobile also grooms in Heritage Park as the snowcat is too wide to fit on the trails there.

The crew has begun prepping for the ice rink and hopes to start filling it next week.

### TREASURER'S REPORT

Mr. Sterling motioned to accept the payables for \$87,609.12. Mr. Boyle seconded. Passed 4/0.

### OLD BUSINESS

Mr. Forcum inquired about Mr. Baker's certificates. Mr. Baker said he has three certificates expiring soon but that he has the training units completed to renew.

### NEW BUSINESS

Mr. Sterling reported that Jason Peasley with the Yampa Valley Housing Authority would like to schedule a meeting with the BOD. He may want to come to the January meeting.

Mrs. Conway asked about the appliances left at the Hard Rock site. Mr. Kline said he has asked Axis Steel to drop off a dumpster so we can load them and have them hauled away. Mr. Kline said there doesn't appear to be new items being dumped illegally.

### EXECUTIVE SESSION

Mr. Boyle motioned to enter executive session at 6:43 pm.

The board exited executive session at 7:45. No decisions were made. The executive session was permitted under C.R.S. C.R.S. Sec. 24-6-402 (4) (f) (personnel matters).

### NEXT REGULAR BOARD MEETING

The next Regular Board Meeting is scheduled for January 8, 2024.

### ADJOURNMENT

Mr. Boyle motioned to adjourn. Mr. Sterling seconded. Passed 4/0.

*Approved 4/0*