

December 4, 2024

TO: COUNTY COMMISSIONERS OF ROUTT COUNTY, COLORADO.

For the year 2025, the Board of Directors of the Steamboat II Metropolitan District hereby certifies the following mill levy to be extended by you upon the total assessed valuation of \$29,233,520.

PURPOSE	LEV	$V\mathbf{Y}$	REVENUE
General Operating Expenses	13.770) mills	\$ 402,545.57
Parks & Recreation	6.925	mills	\$ 202,442.12
Refunds/Abatements	.0	mills	0.00
Annual Incentive Payments	.0	mills	0.00
SUBTOTAL	20.70	mills	\$ 604,987.69
General Obligation Bonds and Interest		mills	0.00
Contractual Obligations	.0	mills	0.00
Capital Expenditures	.0	mills	0.00
Expenses Incurred in Reappraisal		mills	0.00
Payment to State of Excess State	.0	mills	0.00
Equalization Payments to School Districts	.0	mills	0.00
Temporary Property Tax Credit/	.0	mills	0.00
Temporary Mill Levy Rate Reduction			
Other	.0	mills	0.00
TOTAL	20.70	mills	\$ 604,987.69
Contact person: Jeb Brewster		Daytim	e Phone: 970-879-7671
Zacif Forcum (Dec 5, 2024 20:37 MST)		12	/05/24
Zach Forcum, President		Da	te

Note: Certification must be to three decimal places only. If your boundaries extend into more than one county, please list all counties here: N/A

Send copy to Division of Local Government, Room 521, and the Division of Property Taxation, Room 419, 1313 Sherman Street, Denver, Co. 80203



LETTER OF BUDGET TRANSMITTAL

December 4, 2024

TO: Division of Local Governments 1313 Sherman Street, Room 521 Denver, Colorado 80203

Attached is the 2025 budget for the Steamboat II Metropolitan District in Routt County, submitted pursuant to C.R.S. Section 29-1-116. This budget was adopted November 18, 2024. If there are any questions on the budget, please contact Jeb Brewster at (970) 879-7671 or P.O. Box 771277, Steamboat Springs, Colorado 80477.

The mill levy certified to the County Commissioners is 20.700 mills for all purposes. Based on an assessed valuation of \$29,233,520.

Enclosed is a copy of the certification of mill levy sent to the County Commissioners.

I hereby certify that the enclosed is a true and accurate copy of the budget and certification of tax levies to the Board of County Commissioners.

Sincerely,

2CIT OF CORN (Dec 5, 2024 20.37 MS1)

Zach Forcum, President



WRITTEN BUDGET MESSAGE

BUGETARY BASIS OF ACCOUNTING: The District uses the accrual basis for budget purposes.

The District has one enterprise fund, Water and Sewer, and will provide the indicated services during the budget year.

The District will also maintain a special revenue fund for the purpose of Parks and Recreation.



SERVICES:

Fees for sewer services were budgeted based on a monthly flat rate of \$68.40 for residential users, \$102.60 for the Golf Club and a Non-Residential rate.

The following metered rate structure is used for non-residential sewer services:

Per 1,000 gallons of water billed, sewer is calculated at \$9.50 per 1,000 gallons.

The following metered rate structure is used for residential water services:

Base rate is \$37.80

Flat base rate

0-5,000 gallons	\$3.00 per 1,000 gallons
5,001-10,000 gallons	\$4.50 per 1,000 gallons
10,001-20,000 gallons	\$7.00 per 1,000 gallons
20,001-30,000 gallons	\$11.20 per 1,000 gallons
30,0001 and above	\$17.50 per 1,000 gallons

The following metered rate structure is used for non-residential water services:

That base rate	\$30.70
0-5,000 gallons	\$3.00 per 1,000 gallons
5,001-10,000 gallons	\$4.50 per 1,000 gallons
10,001-20,000 gallons	\$7.00 per 1,000 gallons
20,001-30,000 gallons	\$11.20 per 1,000 gallons
30,0001 and above	\$17.50 per 1,000 gallons

\$56.70

Senior citizens meeting the criteria established by the District are given a reduction of one-half of the base rate of \$37.80, to wit: \$18.90. The above rate structure remains the same.

Fines and penalties are collected for delinquent accounts, water restriction violations, and reconnection charges at the rate of \$25.00 each. Charges for checks returned NSF are assessed at \$35.00 each.

MISCELLANEOUS:

Interest is earned on investments and property taxes collected by Routt County.



BUDGET SUMMARY BUDGET YEAR ENDING DECEMBER 31, 2025

REVENUES:

Revenue sources include taxes, fees for services and miscellaneous revenues and other funds.

TAXES:

General property taxes. The District may fix a levy each year, exclusive of such revenues that might be attributable to annexation or inclusions of additional land and improvements thereon and new construction. Upon certification of the amount of levy by the District to Routt County, Colorado, the County levies the property taxes by December 15th of the year prior to the year of collection of the taxes. The County also acts as the billing and collection agency for the District, at the charge of 3% of the collections. Property taxes are due as of January 1st and may be paid in full by April 30th, or in equal installments by February 29th and July 31st. The County has stated the assessed valuation of the property within the District at \$29,233,520 for the year 2025. The District has levied 20.700 mills on this figure to collect \$604,987.69. The mill levy proposed is unchanged for the year 2025.

Specific Ownership Taxes. These taxes are a portion of motor vehicle license fees that are calculated using the year of the vehicle and the taxable value of the vehicle. These taxes are collected by Routt County from those persons who reside within the District boundaries.



EXPENDITURES:

Expenditures have been grouped into six divisions: Administrative, Operating, Non-operating, Debt Service, Capital Improvements, and Parks and Recreation. Activities of these divisions are as follows:

ADMINISTRATIVE:

Expenditures include professional services, insurance, Directors fees, utilities, travel, rent, publication, office supplies and expenses, postage, and salaries for office staff.

OPERATING:

Expenditures include the plant manager's salary and related expenses, operating supplies, vehicle related expenses, repair and maintenance, water storage, waste water treatment, and outside services.

NON-OPERATING:

Bond agent fees, tax collection fees, and bond and loan interest are included in this division.

DEBT SERVICE:

Not applicable.

CAPITAL IMPROVEMENTS:

Expenditures for capital improvements are budgeted in this division, and have included engineering, connection of water main lines with the City of Steamboat Springs, necessary supply lines, and acquisition of necessary land and easements, water main replacement, and new water tank.

PARKS AND RECREATION:

Expenditures for the operation of Parks and Recreation to include maintenance of existing parks, greenbelts, irrigation systems, playground equipment, trails and creation of new parks and playgrounds.

MISCELLANEOUS:

None at this time.

2025 Budget Message

Final Audit Report

2024-12-06

Created: 2024-12-05

By: Michelle Belton (michelle@steamboat2metro.com)

Status: Signed

Transaction ID: CBJCHBCAABAArrwDngQTH9qllCxdf1p8hzsUMVs_Dc6E

"2025 Budget Message" History

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- Document e-signed by Zach Forcum (forcum33@gmail.com)
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STEAMBOAT II METROPOLITAN DISTRICT BUDGET FOR 2025 ENTERPRISE FUND-WATER SEWER

	BUDGET 2022	ACTUAL 2022	BUDGET 2023	ACTUAL 2023	BUDGET 2024	2024 ESTIMATED YE	BUDGET 2025
BEGINNING FUND BALANCE	1,185,352	1,135,352	568,167	568,167	483,066	483,066	423,066
NON-OPERATING REVENUES PROPERTY TAXES SPECIFIC OWNERSHIP TAP FEES INTEREST DEBIT FROM RESERVES	148,871 23,000 7,000 12,000	149,212 26,435 -1,259 4,516 590,682	135,709 25,000 7,000 9,000 85,101	136,107 26,677 12,275 15,391 85,101	340,341 28,000 5,000 9,000	362,310 31,689 5,395 5,314 60,000 supplemental	402,546 28,000 5,000 8,000 366,191
TOTAL NON-OPERATING REVENUES	240,871	769,586	261,810	275,551	382,341	404,708	809,737
OPERATING REVENUE							
WATER	200,000	171,275	182,000	180,921	182,000	188,000	300,000
WATER SSSD	3,500	1,999	2,000	2,468	3,600	2,500	3,000
SEWER	240,000	241,548	240,000	242,202	240,000	262,600	360,000
SEWER SSSD	4,500	731	1,000	960	3,000	1,300	1,000
OTHER INCOME	0	1,000	0	38,133	0	0	0
ESTOPPEL FEE	500	575	250	350	400	625	500
HOMEOWNER'S REPAIR	0	0	0	0	0	816	0
TOTAL OPERATING REVENUE	448,500	417,128	425,250	465,034	429,000	455,841	664,500
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TOTAL REVENUE	689,371	1,186,714	687,060	740,585	811,341	860,549	1,474,237

STEAMBOAT II METROPOLITAN DISTRICT BUDGET FOR 2025 ENTERPRISE FUND-WATER SEWER

	BUDGET 2022	ACTUAL 2022	BUDGET 2023	ACTUAL 2023	BUDGET 2024	2024 ESTIMATED YE	BUDGET 2025
EXPENDITURES							
ADMIN EXPENDITURES							
WAGES	51,000	51,932	55,080	60,248	59,500	60,850	66,000
PAYROLL TAXES (16 %)	7,700	7,926	7,900	9,213	9,520	9,735	10,560
HEALTH INSURANCE	24,800	24,736	25,000	24,814	25,000	23,194	25,000
EMPLOYER CONT. 401K	2,000	1,985	2,200	2,261	2,380	2,380	2,640
LIABILITY INSURANCE	18,000	18,871	19,000	20,825	21,000	25,157	28,000
RENT	13,200	13,200	13,200	13,200	13,200	13,200	14,720
UTILITIES	6,000	5,801	6,000	3,448	6,050	7,650	7,500
AUDIT	5,000	5,200	5,300	5,700	6,000	6,000	6,300
ACCOUNTING	500	0	500	660	1,000	353	1,000
LEGAL	5,000	703	2,000	1,326	2,400	6,000	5,000
ENGINEERING	500	6,834	500	3,228	500	0	500
OFFICE SUPPLIES	2,500	2,805	2,500	3,427	2,500	2,900	3,000
OFFICE EQUIPMENT	0	200	2,000	1,742	1,600	0	2,000
COMPUTER MAINTENANCE	3,500	2,790	1,000	1,540	1,500	4,400	2,000
BILLING SOFTWARE/DUES/FEES	-	2,979	7,500	6,734	6,600	8,600	8,500
ACH PROCESSING FEES	0	110	2,000	2,486	3,200	4,450	4,000
GIS SOFTWARE	-	-	4,000	0	1,000	240	500
ELECTION COSTS	1,000	33	1,000	0	0	0	1,000
POSTAGE	3,500	3,132	3,500	3,439	3,500	3,643	3,800
TELEPHONE & COMMUNICATION	5,400	5,996	5,600	5,906	6,500	6,400	6,500
DUES & SUBSCRIPTIONS	3,000	3,064	3,000	3,606	3,600	5,750	3,600
DIRECTORS FEES	6,000	4,800	6,000	3,400	6,000	5,200	6,000
PUBLICATION	500	189	300	181	300	1,480	500
PENALTIES/INTEREST	-	-	-	13,282	0	61	0
TRAINING/TRAVEL	5,000	8,503	5,000	376	4,000	425	5,000
MISC	500	528	500	122	500	1,207	500
MILEAGE REIMBURSEMENT	500	493	500	540	600	350	600
TOTAL	\$165,100	\$172,810	\$181,080	\$191,704	\$187,950	199,625	\$214,720

STEAMBOAT II METROPOLITAN DISTRICT BUDGET FOR 2025 ENTERPRISE FUND-WATER SEWER

	BUDGET 2022	ACTUAL 2022	BUDGET 2023	ACTUAL 2023	BUDGET 2024	2024 ESTIMATED YE	BUDGET 2025
WATER & SEWER OPERATIONS							
WAGES	96,000	100,539	103,680	113,105	0	80,500	167,000
PAYROLL TAXES	14,500	15,436	15,600	18,334	0	12,900	26,720
HEALTH INSURANCE	21,000	21,237	21,500	12,313	0	15,000	50,750
EMPLOYER CONTRIBUTIONS 401K	4,000	3,925	4,250	4,524	0	3,220	6,680
CELL PHONE ALLOWANCE	-	-	-	-	-	450	1,050
WATER PURCHASE	72,000	70,354	74,000	144,860	229,000	220,000	229,000
WATER PURCHASE SSSD	1,000	683	1,000	2,007	2,600	2,150	2,600
WASTEWATER TREATMENT	202,000	203,637	205,000	205,525	205,000	205,000	205,000
WASTEWATER TREATMENT SSSD	3,500	2,055	1,800	2,131	2,300	2,100	2,300
SYSTEM REPAIRS & MAINT.	26,000	44,411	30,000	15,864	30,000	31,512	400,000
FACILITY/PROP REPAIRS & MAINT.	-	-	-	-	-	2,750	4,000
EQUIPMENT REPAIRS & MAINT.	500	0	500	1,067	500	1,000	500
CAPITAL IMPROVEMENTS DESIGN	2,000	0	15,000	0	10,000	1,568	10,000
OUTSIDE SERVICES	500	2,578	1,700	2,535	13,000	12,500	13,000
FUEL	2,000	2,914	2,500	2,506	3,000	2,000	3,000
TRUCK PURCHASE	0	0	0	0	0	0	0
TRUCK EXPENSES	2,000	4,914	1,500	1,519	1,500	2,500	3,000
HOMEOWNER'S REPAIRS	0	1,330	0	0	0	4,827	2,000
WATER TESTING	5,000	1,885	3,000	3,165	5,000	5,051	5,000
OPERATING SUPPLIES	7,000	3,081	6,000	1,537	6,000	9,850	10,000
WATER STORAGE	4,400	4,571	4,700	4,912	5,200	5,200	5,800
CAPITAL EXPENDITURES	6,000		0	0	0	0	0
WATER RATE STUDY	-	-	10,000	0	18,000	17,470	0
WATER MAIN REPLACEMENT	50,000	512,481	0	0	0	0	100,000
TOTAL	\$519,400	\$996,031	\$501,730	\$535,904	\$531,100	637,548	\$1,247,400
NON-OPERATING EXPENSE							
(TAX COLLECTION FEE 3.01%)	4,871	4,470	4,470	4,079	10,210	10,906	12,117
TOTAL NON-OPERATING EXPENSE	4,871	4,470	4,470	4,079	10,210	10,906	12,117
CREDIT TO RESERVES	0	0	0	0	82,081	0	0
TOTAL EXPEDITURES	\$689,371	\$1,173,311	\$687,280	\$731,687	\$811,341	848,079	\$1,474,237
Over (under) budget							
ENDING FUND BALANCE	\$1,135,352	\$568,167	\$568,167	\$483,066	\$565,147	423,066	\$56,875
ASSESSED VALUATION	\$18,796,950	\$18,796,950	\$18,375,320	\$18,375,320	\$29,088,980	29,088,980	\$29,233,520
W&S MILL LEVY (20.70 TOTAL)	7.920	7.920	7.400	7.400	11.700	11.700	13.770
ENTERPRISE FUND REVENUE	\$148,871	\$148,871	\$135,977	\$135,977	\$340,341	340,341	\$402,546

STEAMBOAT II METROPOLITAN DISTRICT BUDGET FOR 2025 GENERAL FUND-PARKS REC

	BUDGET 2022	ACTUAL 2022	BUDGET 2023	ACTUAL 2023	BUDGET 2024	2024 ESTIMATED YE	BUDGET 2025
BEGINNING FUND BALANCE	\$71,069	\$71,069	\$63,745	\$63,745	\$38,539	\$38,539	\$125,350
REVENUES							
GENERAL PROPERTY TAXES	240,225	240,255	243,910	244,626	261,789	261,789	202,442
GRANTS	6,500	6,906	6,500	7,586	7,571	7,571	7,502
OTHER FUNDS	0	0	0	0	0	0	0
PARCEL E LEASE	0	0	0	0	0	6,873	6,873
DEBIT FROM RESERVES	0	10,831	6,550	25000 Supplemental	0	0	0
TOTAL REVENUES	\$246,725	\$257,992	\$256,960	\$277,212	\$269,360	\$276,233	\$216,817
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EXPENDITURES							
WAGES	115,000	120,209	124,200	129,915	133,000	86,500	104,000
PAYROLL TAXES	17,250	18,487	18,375	20,007	21,280	13,850	17,337
HEALTH INSURANCE	49,500	49,473	51,000	49,628	52,000	34,200	36,400
EMPLOYER CONT. 401K	4,700	4,629	5,000	4,897	5,200	3,300	4,160
CELL PHONE ALLOWANCE	500	480	480	480	480	320	750
PARKS & RECREATION SUPPLIES	24,000	25,155	24,000	30,971	13,300	13,500	14,000
WEED SPRAYING	-	-	-	-	7,000	5,910	7,000
FACILITY REPAIRS & MAINT	1,000	950	1,000	670	6,400	5,000	4,000
EQUIPMENT R & M	3,000	11,003	3,000	15,176	4,000	3,200	4,000
FUEL	6,500	7,281	6,500	7,481	8,000	6,500	8,000
TRUCK EXPENSES	3,000	4,585	2,000	1,299	2,000	2,500	2,000
TRAVEL	500	47	0	0	0	0	0
UTILITIES	6,500	7,740	6,500	7,400	8,000	7,700	8,000
TELEPHONE & COMM.	1,000	741	1,000	708	1,000	650	1,000
TAX COLLECTION FEE (3.01%)	7,275	7,212	7,317	7,317	7,854	7,880	6,170
CAPITAL EXPENDITURES	7,000	0	6,588	1,900	0	0	0
RESERVES	0	0	0	0	0	85,223	0
TOTAL	\$246,725	\$257,992	\$256,960	\$277,849	\$269,514	\$276,233	\$216,817
ENDING FUND BALANCE	\$71,069	<i>\$63,745</i>	<i>\$53,688</i>	\$38,539	<i>\$38,385</i>	\$125,350	\$125,350
ASSESSED VALUATION	\$18,796,950	\$18,796,950	\$18,375,320	\$18,375,320	\$29,088,980	\$29,088,980	\$29,233,520
P&R MILL LEVY (20.70 TOTAL)	12.780	12.780	13.300	13.300	9.000	9.000	6.925
TOTAL MILL LEVY	\$240,225	\$240,225	\$244,391	\$244,392	\$261,789	\$261,789	\$202,442

RESOLUTION/ORDINANCE TO ADOPT BUDGET

(Pursuant to 29-1-108, C.R.S.)

RES # 24-1216.1

A RESOLUTION/AN ORDINANCE SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE STEAMBOAT II METROPOLITAN DISTRICT

COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2025, AND ENDING ON THE LAST DAY OF DECEMBER, 2025

WHEREAS, the Board of Directors of the Steamboat II Metropolitan District has appointed

Jeb Brewster to prepare and submit a proposed budget to said Board of Directors at the proper time; and

WHEREAS, Jeb Brewster, District Manager has submitted a proposed budget to this governing

Body on October 15, 2024, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on **November 18, 2024**, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Directors of the Steamboat II Metropolitan District, Colorado:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Steamboat II Metropolitan District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by the <u>Board President and the Vice President of Operations</u> and made a part of the public records of Routt County.

ADOPTED, this 16th day of December, A.D., 2024

Zach Forcum, President

Richard Sterling, Treasurer

RESOLUTION/ORDINANCE TO APPROPRIATE SUMS OF MONEY

(Pursuant to Section 29-1-108, C.R.S.)

RES # 24-1216.2

A RESOLUTION/AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE STEAMBOAT II METROPOLITAN DISRICT, COLORADO, FOR THE 2025 BUDGET YEAR.

WHEREAS, the Board of Directors has adopted the annual budget in accordance with the Local Government Budget Law, on November 18, 2024, and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount

Equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Steamboat II Metropolitan District.

NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE BOAD OF DIRECTORS OF THE STEAMBOAT II METROPOLITAN DISTRICT, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

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Current Operating Expenses	\$216,817
Capital Outlay	\$
Debt Service	\$

TOTAL GENERAL FUND

\$ 216,817

ENTERPRISE FUND:

Current Operating Expenses	\$ 974,237
Capital Outlay	\$ 500,000
Debt Service	\$

TOTAL ENTERPRISE FUND

\$ 1,474,237

ADOPTED THIS 16th day of December A.D. 2024.

Zach Foreum, President

Attact.

Richard Sterling, Treasurer

NOTE: The abbreviated General Fund appropriations shown above assume a small government and uncomplicated operation. In the case of larger governments, the appropriations can be designed by spending agencies in major functions, such as General Government, Public Safety, Enterprise, etc. These functions can also be subdivided. For example:

Public Safety
Police
Fire
Correction
Protective Inspection

Enterprise Water Sewer Electrical

In certain instances a governing body may want to appropriate in even greater detail, but this is a management decision that must be tailored to the specific needs and desires of an individual government as expressed by its governing body in such a decision.

RESOLUTION/ORDINANCE TO SET MILL LEVIES

(Pursuant to 39-5-128, C.R.S. and 39-1-111, C.R.S.) **RES #24-1216.3**

A RESOLUTION / AN ORDINANCE LEVYING PROPERTY TAXES FOR THE YEAR 2025, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE STEAMBOAT II METROPOLITAN DISTRICT,

COLORADO, FOR THE 2025 BUDGET YEAR.

WHEREAS, the Board of Directors of the Steamboat II Metropolitan District, has adopted the annual budget in accordance with the Local Government Budget Law, on November 18, 2024, and;

WHEREAS, the amount of money necessary to balance the budget for **general operating** purposes from property tax revenue is \$ 604,988, and;

WHEREAS, the 2025, valuation for assessment for the STEAMBOAT II METROPOLITAN DISTRICT certified by the County Assessor(s) is \$29,233,520.

NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE BOARD OF DIRECTORS OF THE STEAMBOAT II METROPOLITAN DISTRICT, COLORADO:

That for the purpose of meeting all **general operating** expenses of the Steamboat II Metropolitan District during the 2025 budget year, there is hereby levied a tax of 20.700 mills upon each dollar of the total valuation for assessment of all taxable property within the Steamboat II Metropolitan District for the year 2025.

RESOLUTION/ORDINANCE TO SET MILL LEVIES

That the District Manager is hereby authorized and directed to immediately certify to the County Commissioners of Routt County(s), Colorado, the mill levies for the Steamboat II Metropolitan District as hereinabove determined and set.